



2016 PLAYER & PARENT HANDBOOK

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People to contact with any questions or concerns (in order):

Mike Serijan, Cape Cod Junior Golf Association Manager

5 John Joseph Rd., Harwich, MA 02645

ccjrgolf@comcast.net or mserijan@pgahq.com (508) 847-8700 Cell

Roman Greer, Junior Golf Chairman and Director of Golf at Cranberry Valley

183 Oak Street, Harwich, MA 02645

roman@pga.com (508) 430-5234 Golf Course

Jay Askew, Cape Cod PGA President and Head PGA Pro at The Ridge Club

70 Country Club Road, Sandwich, MA 02563

jaskew@ridgeclubcapecod.com (508) 428-6804 Golf Course

Sponsorship Opportunities

If you or your company would like to become a sponsor for the Cape Cod Junior Golf Association, please contact CCJGA Manager Mike Serijan at the above contact info. There are multiple ways to become a sponsor.

Cape Cod Junior Golf Association History

In 1993, a group of golfers, parents, and PGA professionals saw a need on Cape Cod for an organized golf program for junior golfers. The Cape Cod Junior Golf Association, under the auspices of the Cape Cod Chapter NEPGA, was created to give children from the ages of 8 to 18 an opportunity to play affordable golf on Cape Cod courses with other children their own age. Among others who helped to launch the CCJGA program 24 seasons ago were Bob Chase, John Flynn, Mike Robichaud, and Sue and Keith Lewis. Because of its affiliation with the PGA, the association benefits from working with pros like Roman Greer, who is the junior golf PGA representative for Tour 2016, and Jay Askew, PGA President of the Cape Cod Chapter NEPGA. The daily operations of the CCJGA were run by directors John and Peg Flynn. John ran the program for over twenty years. Peg was with the association for over ten years. They retired at the end of the 2012 season and the Board hired Mike Serijan to take over the program.

Cape Cod Junior Golf Association Mission

The CCJGA's mission is to promote growth by increasing participation in the sport of golf for kids ages 8-18. While the CCJGA conducts numerous competitive tournaments throughout the summer, the organization is geared towards the beginning golfer. Clinics taught by PGA Professionals for beginners are offered as well as rules and etiquette seminars. The CCJGA will continue to dedicate available funds to support college-bound, high school graduates from our Association.

Perhaps the most important and lasting lesson taught by participation in the CCJGA is the development of a sense of sportsmanship, an appreciation of fair and honest competition, and an attitude of courtesy and respect for fellow players, tournament officials, club members and spectators.

2016 Cape Cod Junior Golf Membership Information

Membership Price: \$30

(you must register and pay before you can sign up for tournaments or clinics)

Eligibility and Age Divisions

Membership is open to all kids ages 8-18 (based on age as of September 1, 2016) who have a residence in the Cape Cod PGA Chapter Territory. The Chapter Territory will include the entire area south and east of "The Bridge" plus the islands of Martha's Vineyard and Nantucket. The Part of Plymouth County bounded on the north by Rte. 44, on the east by the Atlantic Ocean and on the west by Rte. 140 at the intersection of Rte. 44 southerly on 140 near Turners Pond, then southeasterly east of Fairhaven and New Bedford to the ocean.

Divisions: Beginners Ages 8-10 (play 9 holes scramble format)

 Boys and Girls Ages 11-12 (play 9 holes)**

 Boys and Girls Ages 13-14 (play 9 holes)

 Boys and Girls Ages 15-18 (play 18 holes)

Boys and girls in the 11-12 year old category will be split into stroke-play and scramble categories. To be eligible for stroke play, the child must demonstrate more than a beginner's level of ability and a good sense of the Rules of Golf. Scores from the 2015 season as well as play in 2016 will determine whether a child is eligible for stroke-play. Players who start the year in scrambles can move into stroke-play tournaments during the year and those who struggle with stroke-play can be moved to the scramble division. **All determinations are on a case-by-case basis.**

Player of the Year Point Structure

Player of the Year will be given out in the following age groups: Boys 11-12 stroke-play, Girls 11-12 stroke-play, Boys 13-14, Girls 13-14, Boys 15-18 and Girls 15-18. (Note: There must be at least 5 players in an age category to be eligible for a Player of the Year Award)

Ages 8, 9, 10, and 11-12 year old scramble division will have Sportsmanship Awards, NOT Player of the Year Awards.

Points will be awarded in Stroke-Play events only (No points for Sandwich Hollows). The last date to earn points is the event at Little Harbor on August 6th.

<u>Place</u>	<u>Points</u>	<u>Place</u>	<u>Points</u>
1 st	35	9 th	8
2 nd	30	10 th	7
3 rd	25	11 th	6
4 th	20	12 th	5
5 th	15	13 th	4
6 th	12	14 th	3
7 th	10	15 th	2
8 th	9	16 th +	1

Tiebreaking Procedure

All ties will be broken by matching cards using the USGA's method "last 9, last 6, last 3, last hole". If a tie still exists, we will go to #1 handicap hole, etc. If still tied, there will be a coin-flip to determine the finish.

Scholarship Opportunity

The CCJGA takes pride in our long-standing tradition of awarding scholarships to college-bound members of the Association. College freshman candidates must send an application, cover letter, resume, a personal W-9 and a W-9 form from the college they will be attending to be reviewed the Cape Cod PGA Junior Golf Committee. Applications may be obtained by emailing Mike Serijan at ccjrgolf@comcast.net.

All applications will be reviewed by mid-October. All scholarship recipients will have scholarship money sent directly to their college's business office from the PGA of America for their 2nd semester.

2016 Policies and Procedures

Online Registration for Tournaments

Tournament registration for the whole season will open in BlueGolf on Friday April 15th at 9am. You will notice that some tournaments are invitation only. This is based on the limited number of tee times we have been given and invitations by course management. Individuals will receive invitations at a later date.

Signups will be on a first-come, first-serve basis. **Please only sign up for tournaments if you are sure you can play as space is limited. We want to reduce the large number of cancellations.**

Cancellation Policy

You may cancel at any time prior to the start of a tournament. Your credit card will be charged 10 days prior to the start of the event. **Once charged, there will be NO REFUNDS.**

Online Registration for Clinics

Registration FOR ALL CLINICS will open on April 15th and remain open until 48 hours before a scheduled clinic. Clinics can be found under the SEMINARS tab in your BlueGolf account. Credit cards will be charged 2 days before the clinic. **Once charged, there will be NO REFUNDS.**

Rejected Credit Cards

When registering for your membership, tournaments or clinics, please ensure you are using a CREDIT CARD that has not expired. Debit Cards will not work. ***Credit cards will be charged 10 days before the start of a tournament. If your card is rejected, YOU ARE NOT IN THE TOURNAMENT.***

If you receive an email that says your credit card was rejected, please log onto the BlueGolf account you set up and try to register again with a different card. If BlueGolf continues to reject the card, you must email Mike Serijan at ccjrgolf@comcast.net with the following information: Name on Card, Full Billing Address, Card number, Expiration Date and 3-Digit code on back (or 4- Digit Code on front of American Express). Updated card information is required by 7 days prior to the tournament or you will be dropped and someone from the waiting list will take your place.

Waiting List

Juniors on the waiting list will gain a spot in a tournament in the event of a cancellation. The spot in the field will be filled according to the age division of other members in the tee time on a first-come, first-serve basis off the waitlist. **Example – If a spot opens in a 13-14 year old tee time, the first person on the waiting list in that division will be eligible for the spot. A 15-18 year old would not be eligible for that opening.**

NOTE – Your credit card will not be charged if you are on the waiting list unless you get a spot in the tournament.

Starting Times and Groups

In tournaments with mixed ages, the order of tee times will be as follows: 15-18 year olds, 13-14 year olds and 11-12 year olds (stroke-play division followed by scramble division). Members can make requests to Mike Serijan for times due do certain situations (i.e. Have to work at 5pm, carpooling with others), but **members cannot dictate who they play with**. We want players to meet new kids and play with different members.

Parents on the Course

Parents of children 13 and over are not allowed on the course as spectators unless there is a medical necessity. Any such necessity must be approved by the CCJGA Manager. Otherwise, you may watch your child tee off on the first hole and come in on the final green.

Parents of children 12 and under are expected to be at the course while their son or daughter is waiting to tee off. At least one parent will need to chaperone each group on the course. **ANY PARENT OF A CHILD 12 AND UNDER (OR DESIGNATED CHAPERONE) WHO DROPS THEIR CHILD OFF AND LEAVES BEFORE THE CHILD TEES OFF, THE CHILD WILL NOT BE ALLOWED OUT ON THE COURSE.** Parents of each group must decide among themselves who will be chaperoning on the course.

In individual stroke play tournaments, each player must play his/her own game using his/her own skills and knowledge. Players may not give or receive advice. Parents please note – continual conversation with a player will be deemed to be giving advice and could result in the disqualification of that player.

For circumstances, which warrant a parent/guardian to be on course with their child (medical, etc), the CCJGA must have documentation on file from a doctor or physician prior to the junior's participation in the event. However, such spectators must remain on the golf cart path/rough and maintain 50 yards distance from the players at all times.

No Shows and Leaving the Course During a Round

No showing an event (i.e. Not notifying Mike Serijan via phone or email before your scheduled tee time) will result in a minimum one week suspension from future tournaments. There are not enough spots for every player to play in every tournament, which is why there is a waiting list. Any player who no shows for a tournament must speak to Mike Serijan before be being allowed to enter another tournament.

Walking off the course during the middle of a round and leaving the premises of the host facility **without informing the tournament staff** will result in disqualification from that tournament and suspension from future tournaments until an explanation is given.

Dress Code

All CCJGA players must wear appropriate golf attire. Players must be neat in appearance with respect to personal grooming and clothing. Players must wear a collared or mock-neck golf shirt that is tucked in to a player's pants or shorts at all times. **Cut-off shorts, jeans of any kind, cargo pants, cargo shorts, gym shorts, sweat pants, tank tops and t-shirts are prohibited.** Hats and visors must be worn facing forward.

The staff reserves the right to deem whether a player is wearing appropriate golf attire. **If a player is not wearing appropriate attire, they will not be allowed to participate in the event.**

Scoring

Scorecards will be swapped on the tee box before the first hole of play so players do not have possession of their own scorecard.

A major component of the rules of golf in junior competitions is scoring. Each player is responsible for knowing how many strokes have been taken at any point during a hole and should report to all fellow competitors within the group this number. For all CCJGA stroke play events, each player is responsible for recording the scores of all fellow competitors within his/her group.

If a dispute arises as to the above: each player will be asked at the scoring table for their scorecards and any other relevant information regarding this dispute. Facts will be collected by the rules official on-site and a judgment will be made after all information is obtained. Once scorecards are signed and officially returned, the competition is closed and the results are official. The CCJGA rules official may take as much time as needed to obtain all the facts should a dispute arise. **Once players are dismissed from the table, their score is deemed correct and no further changes can be made.**

In all matters pertaining to the rules of golf the CCJGA will make every effort to seek guidance and support from the host PGA professional(s).

Cell Phones and Electronic Devices

The use of cell phones, two-way radios, pagers or any other electronic device deemed inappropriate is prohibited during competition. Players must turn cell phones to either silent or off and it must be placed in the player's golf bag during the round. Cell phones are for emergency use only on the course. Players will receive one warning and will be subject to disqualification for a repeated offense.

Distance Measuring Devices

A player may obtain distance information by using a device that measures distance only (not cell phones). If a player uses a device that is designed to gauge or measure other conditions that might affect play (i.e. Gradient, wind speed, temperature, etc.), the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such function is actually used. Players who have a distance measuring device can give yardages to other players in their group.

Pull Carts and Motorized Carts

Players may use pull/push carts, however it is ultimately the tournament course that has the final decision. If a course does not allow pull/push carts, then a player must carry their own bag. Motorized carts are prohibited.

Code of Conduct

Any conduct unbecoming a junior golfer shall be subject to one warning by an official and immediate disqualification at any subsequent incident. In the event of a serious breach of conduct, the player may be disqualified or suspended indefinitely without warning from an official. **Such conduct shall include, but is not limited to the following: (cheating, fighting, abusive language, tobacco/alcohol/drug use, club throwing, profanity, showing disrespect to volunteers, staff or officials, littering or leaving trash on the course, abuse of the golf course or golf facility including failure to repair divots and ball marks).**

Pace of Play

The CCJGA will enforce pace of play. Rangers will be on the golf course to help players keep pace.

Definition of “Out of Position”

First Group

Considered out of position if, at any time during the round there is an open hole between them and the group in front.

Subsequent Groups

Considered out of position if they reach any place where there is an open par-3 or par-4, or when the preceding group is on the putting green of a par-5 hole when the group is on the teeing ground.

Informing and Monitoring Group

Immediately after all the players have left the teeing ground, but before subsequent strokes have been played, a Rules Official will inform a group that they are out of position and that they will be monitored and timed. When a group will be timed, all players in the group will be informed they are being timed.

Penalty for Pace of Play Violation(s) (Group and Individual)

First Offense - One occasion exceeding 45 seconds to play a stroke (Warning)

Second Offense - Two occasions exceeding 45 seconds to play a stroke (One (1) stroke penalty)

Third Offense - Three occasions exceeding 45 seconds to play a stroke (Two (2) stroke penalty)

Subsequent Offenses - (Disqualification)

Etiquette

Displaying proper golf etiquette is required at all times during the course of play.

1. Confirm your starting tee time online before the event. **Arrive minimally 30 minutes before your scheduled time.**
2. SAFETY. Safety always comes first. Prior to playing a stroke or making a practice swing, always ensure that no one is standing close by or is in a position to be hit by the club, ball, or any object that may be moved by a swing. Make sure the group in front of you is not within range of your next shot.
3. Respect your fellow players. Remain silent and stay still when a player is addressing the ball or making a swing. Keep a steady pace. Do not fall way behind the rest of the players in the group. Always carry an extra ball in case a provisional ball is needed. Think about your next shot as you walk to your ball and be ready to hit when it is your turn. To minimize lost balls, each player in the group should be watching each shot in order to help with locating golf balls.
4. Preserve the condition of the course by raking bunkers, replacing divots and fixing ball marks on the greens. Never run on the course or greens, never strike a green with a club and never walk in the intended line of a putt of any golfer in your group.
5. **Be respectful towards all employees at the host facility. This includes golf professionals, tournament staff, rules officials and volunteers. You are a guest at the host facility. A please and a thank you go a long way.**

Unplayable Conditions

The Cape Cod Junior Golf Association will conduct junior golf events during foul weather conditions including rain, wind and extreme heat. However, in the event these conditions become a dangerous situation or render the course unplayable, we will delay or cancel the event. The host facility has the final say on whether a course is deemed playable. If weather appears to be questionable on the day of an event, please check your email associated with your player account. Other than extreme situations, all decisions regarding weather related cancellations are made the day of the event. Unless otherwise specified, we will not reschedule an event. The CCJGA reserves the right to cancel an event under any conditions.

If suspension of play, due to a dangerous situation or unplayable conditions, prevents the start or completion of an event, the following policy will apply regarding the determination of division champions and distribution of points: If less than 50% of the age division is able to complete the round, the event will be cancelled. All players will be refunded their entry fee, minus an administrative fee of \$5.00. No points will be distributed. If at least 50% of the age division is able to complete the round, the overall results will stand and points will be awarded. All players who did not finish will be refunded their entry fee less an administrative fee of \$5.00. *This policy can be changed by the CCJGA at any time and is in effect for all CCJGA events.*