

2025 ENTRY INFORMATION

REFER TO THE SECTION CHAMPIONSHIP DATES, DEADLINE DATES, SITES & ENTRY FEES DOCUMENT FOR YOUR SECTION'S SPECIFIC INFORMATION

Every applicant (except exempt applicants) must go through a **two-stage process** as follows to compete in the Assistant PGA Professional Championship.

1. Enter and compete in your Section Assistant PGA Professional Championship. See "Section Championship Dates, Deadline Dates, Sites & Entry Fees" document for your Section's specific information.
2. A pre-determined number of top finishers from each Section, plus exempt players, will then advance to the 2025 Assistant PGA Professional Championship to be played November 13-16, 2025, at PGA Golf Club in Port St. Lucie, Florida. An additional \$50 entry fee will be required to enter the 2025 Assistant PGA Professional Championship and a separate eligibility deadline must also be met. For players advancing into the 2025 Assistant PGA Professional Championship, entry information will be emailed beginning in early September or after your respective (qualifying) Section Assistant PGA Professional Championship.

All members/associates who wish to play in the 2025 Assistant PGA Professional Championship must first enter their respective 2025 Section Assistant PGA Professional Championship (unless exemption status applies).

Provided all eligibility requirements are met, exemptions for the 2025 Assistant PGA Professional Championship are as follows:

- Top four (4) finishers plus ties from the 2024 Assistant PGA Professional Championship

Exempt players have the option, but are not required, to play in their Section Assistant PGA Professional Championship provided entries are made prior to the deadline and eligibility is met.

ELIGIBILITY

Eligibility is limited to **Class A-8** PGA of America Members and **Class B-8** PGA of America Associates, who have completed Level 1 of the PGM Program, who meet the following criteria:

1. Must be eligible employed and in good standing as of the first round of their Section Assistant PGA Professional Championship. PGA of America membership records must reflect this status on the date of the first round (unless special exception criteria are met).
2. **Four (4) Tournament Rule** - The maximum number of combined tournaments on "Professional Tours" that a PGA Member may participate in, and still remain eligible to compete in PGA Member Championships, is a total of four (4) tournaments*. This Four (4) Tournament Rule will be applied to all respective Championships & Player of the Year eligibility date ranges, provided the member does not transfer into an A-3 classification and/or accept any temporary membership that a respective tour may offer. The member or Associate has not played in more than *four (4) combined All Pro Tour (APT), ANNIKA Women's All Pro Tour, Advocates Professional Golf Association Tour (APGA), Asian Tour, Dakotas Tour, DP World Tour, Epson Tour (LPGA), European Challenge Tour, European Legends Tour, GPro Tour, JPGA Senior Tour, JPGA Tour, Korn Ferry Tour, Ladies European Tour (LET), LIV GOLF Tour, LPGA Tour, Outlaw Tour, PGA TOUR Americas (Formerly MacKenzie Tour and PGA Tour Latin America), PGA Australia Tours, PGA New Zealand Tours, PGA TOUR, PGA TOUR Champions, The Safari Tour and The Sunshine Tour tournaments.
Note: The PGA Championship, Senior PGA Championship, KPMG Women's PGA Championship, U.S. Open, U.S. Senior Open, U.S. Women's Open, and the U.S Senior Women's Open are not included in the tournament count.

***Eight (8) Tournament Exceptions:** The current year's PGA Professional Championship champion will be allowed a total maximum of eight (8) tournaments, provided the member does not transfer into an A-3 classification and/or accept any temporary membership that a respective tour may offer. The applicability period shall start on the day after the tournament in which the exemption is achieved (i.e. winning the PGA Professional Championship) and lasts for eighteen (18) months beyond the beginning of the PGA TOUR season in which the PPC Champion is exempt (e.g. Jan 30th, 2025 is the first PGA TOUR event of the year the 2024 PPC Champion is invited to play and the 18 months begins on that date). Reason: The PPC Champion earns exemptions into six (6) PGA TOUR open tournaments the following year with their win, which leaves room for them to qualify for two (2) additional tournaments.

Additionally, any PGA Member finishing in the Top 15 of the PGA Championship, Top 15 of the Senior PGA Championship and/or the Top 10 of the KPMG Women's PGA Championship, that would exempt them into the following year's Championship, also allowing that member a maximum of eight (8) tournaments instead of four (4), provided the member does not transfer into an A-3 classification and/or accept any temporary membership that a respective tour may offer.

These additional opportunities increase the spotlight on PGA Members and their playing accomplishments, and have a resulting positive impact on our membership overall. The applicability period is eighteen (18) months and shall start on the day after the tournament in which the exemption is achieved (i.e. PGA Championship, Senior PGA Championship or Women's PGA Championship). Reason: Such a strong finish in these Major Championships may provide additional playing opportunities which could result in exceeding the Four (4) Tournament Rule.

For players that have earned the Eight (8) Tournament Exception: For each tournament/award where eligibility is conditioned on compliance with the standard Four (4) Tournament Rule, each exempted individual's eligibility will be conditioned on compliance with the Eight (8) Tournament Rule, which will be applied by reviewing the number of counted tournaments the applicable individual competed in during the twelve (12) months leading up to the date when eligibility is finalized for the applicable tournament/award. This application of the rule will result in a twelve (12) month, rolling look-back for the applicable tournaments/awards during the eighteen (18) month applicability period. Immediately upon expiration of the eighteen (18) month applicability period, the individual's eligibility for applicable tournaments/awards will revert to being conditioned on the Four (4) Tournament Rule, which will be applied by reviewing the number of counted tournaments the applicable individual competed in during the 12 month period leading up to the date when eligibility is finalized for the applicable tournament/award. The application of the Eight (8) Tournament Rule is renewable if the qualifications are achieved again by the individual in a subsequent tournament.

PGA of America reserves the right to determine whether any player is so employed and to reject any player who does not meet these requirements. A PGA Member/associate will not be eligible to participate if:

- a) the PGA of America Member/Associate is serving a suspension from membership;
- b) the PGA of America Member/Associate is suspended from tournament participation for National tournaments;
- c) the PGA of America Member/Associate is classified as anything other than A-8 or B-8.
- d) the PGA of America Associate has not passed Level 1 of the PGM Program.

TO ENTER YOUR SECTION CHAMPIONSHIP

To enter your Section Assistant PGA Professional Championship, contact your Section directly or enter through your Section's on-line entry website. See "Section Championship Dates, Deadline Dates, Sites & Entry Fees" for your Section's specific information.

SECTION INFORMATION

The PGA Board of Directors has determined that the allocation of the number of players advancing from each Section Assistant PGA Professional Championship to the Assistant PGA Professional Championship will be based on the average number of eligible players over the last five (5) years (using actual number of eligible players starting their Championship).

All applicants must compete in the Section in which they are affiliated on their Section's entry deadline date unless they have transferred to a new Section.

Applicants who have transferred into a new Section after their Section's entry deadline have the option of competing in their original Section or in their new Section, but not in **both**. To compete in their new Section, they must inform their new Section of their intention at least seven (7) days prior to that Section's event.

Applicants who have transferred into a new Section prior to their (former) Section's entry deadline, and their new Section's Championship has already taken place, the former Section must make a "special exception" and allow them to compete, even if membership records do not reflect that they are a member in good standing (in that specific Section) on the date of the former Section's deadline.

In the event a PGA of America Member/Associate qualifies through a Section but moves to a new Section prior to the championship, he or she will represent the Section where they competed in the qualifier.

Notify your Section directly if you need to withdraw from the Section Assistant PGA Professional Championship.

Entry into the Professional Championship, Senior Professional Championship, and Assistants Professional Championship must be totally separate from any other entry and there should be no compulsion to play in either event even though it may be held in conjunction with another event. Also, should a Section be found to be in breach of this policy the number of qualifying spots the section receives will be reduced to a "fair" number determined by the Championship Department based on previous year's entries and history."

PRIZE MONEY

Each participating Section will receive \$2,000 to supplement their purse and an additional \$41,000 will be distributed by using a formula based on the average number of eligible players (using an actual number of eligible players starting their Championship) over the last five (5) years.

METHOD OF PLAY

The Section Assistant PGA Professional Championship is a stroke play event with a minimum of 36 holes. In the event of a tie for the last advancing place or an alternate's place, there should be a play-off as determined by the Section.

If your Section PGA Professional Championship should be "rained-out", the following "rain-out" procedure will apply:

1. Try to complete 36 holes in the two days scheduled.
2. If everyone in the field does not complete at least 18 holes, the entire Championship should be canceled, and all 36 holes should be rescheduled at a later date.
3. If it is impossible to reschedule, 18 holes will be allowed to stand and will therefore constitute the official Championship.

CONDITIONS OF ENTRY

As a condition to participating in the 2025 Assistant PGA Professional Championship which is scheduled to be played November 13-16, 2025, at PGA Golf Club, you agree to the following:

There shall be no waivers of entry deadlines unless approved by The PGA of America in its sole discretion. This entry is subject to acceptance by The PGA of America, and the Player agrees that in the event of acceptance, it may be rejected or revoked at any time thereafter.

Players acknowledge that the elimination of all risks associated with conducting the Championship (including the risk of contracting an illness or disease) cannot be guaranteed.

Because playing in events is a privilege, any tournament entrant whose employment status is in question must be declared eligibly employed at the time of entry and as of the entry deadline date, in order to be eligible to participate. The PGA of America Board of Directors or its designee shall render decisions and have final adjudication authority on any appeal relating to playing privileges. Players who are found to be ineligibly employed subsequent to the start of the event (i.e., ineligible employment not adjudicated prior to the entry date of the event) shall be declared ineligible to advance to any further competition, if applicable, and any prize money earned in the event shall be retained by The PGA of America until the final determination of employment status occurs.

Player's participation in the Championship is subject to the terms herein, all Rules, Regulations, provisions of the Constitution and By-Laws of The PGA of America and other conditions applicable to the Championship, as well as to the terms and conditions of the agreement between The PGA of America and PGA Golf Club, or with agreements made with other parties with respect to same.

Player unconditionally and irrevocably grants and assigns to The PGA of America, without limitation, the right to use their name, image, voice, and likeness in television, radio, motion picture, photographic, internet, social media, electronic and all other media, whether now in existence or hereafter created, in connection with their participation in the Championship and/or any other event conducted in conjunction/connection with the Championship. For the avoidance of doubt, this grant of rights shall authorize The PGA of America, any of its affiliates, subsidiaries, and assigns, to make any and all use of Player's name, image, voice, and likeness in connection with: (1) advertising, promoting, or publicizing the Championship, any television or electronic broadcasts or radio broadcasts of the Championship, any subsequent Championships The PGA of America, PGA TOUR, or any events sponsored or cosponsored by The PGA of America and the game of golf in general and/or the players; (2) live or recorded telecasts, television programs, radio broadcasts, internet broadcasts, or other electronic transmissions or programming during golf tournaments; (3) broadcasts or exhibitions on a recorded basis as part of a program, motion picture, electronic transmission programming or video recording of the Championship, or year-end summaries of sports award programs or any news or sports news programs; provided that in no case shall the rights granted herein be used in any program, motion picture or video recording designed for instructional purposes without the express consent of the player(s) involved; (4) live or taped

non-exclusive updates in any form of media; and (5) commemorative coins, official lithographs, commemorative yearbooks, portraits, paintings, posters, or other materials commemorating a player's participation in the Championship. In connection with this grant of rights, Player agrees to complete and/or supply all registration and biographical information, including but not limited to requests for such information by the PGA of America's Public Relations representatives. Player agrees to refrain from any action which will interfere with the orderly recording, production, reproduction, publication and dissemination of such recordings, transmissions, films, tapes, pictures, photographs, or images. Player acknowledges and agrees it is their intent to provide the rights outlined herein and to intentionally forgo any rights to review and/or approve any recording or transmission.

In the event Player, or any person or entity with Player, record and/or otherwise capture, via any device and/or manually, whether at the site of the Championship or remotely, any data, content, images, video or statistics, in any form, related to and/or resulting from Player's participation in the Championship ("Player Data"), Player hereby agrees to not use such Player Data for any commercial purpose, as such is defined by The PGA of America, without first obtaining the approval from The PGA of America, such approval is at The PGA of America's sole discretion.

Player will not share any part of the prize money they may win in the Championship with any other player.

Player assumes all risk and danger incidental to participation in the event (both to Player and to third parties as a consequence of Players' actions) and releases The PGA of America, PGA Tournament Corporation, Inc., their affiliates, subsidiaries, officers, directors, employees, members, sponsors and the host site from all liabilities from any such cause.

It is also understood that a player's participation in the Championship is subject to pre-qualification unless the player is among those who are exempt from pre-qualifying.

Except where otherwise noted, time of an entry deadline shall mean Eastern Time (ET).

POLICIES

The condition of competition regarding grooves and punch marks is in effect for ALL stages of the 2025 Assistant PGA Professional Championship.

RULES AND REGULATIONS

The conditions governing play and purse distribution will be determined by the PGA of America and distributed by the appropriate PGA Section. The Section Assistant PGA Professional Championship will be subject to the overall supervision of the Section.

Proper golfing attire must always be worn during play. The Tournament Director may prohibit play by those who do not conform to dress standards of the Section.

Any player who shall be deemed guilty of conduct unbecoming a PGA of America Member while participating in the Section Assistant PGA Professional Championship or activities related thereto (i.e., practice rounds, hospitality events, etc.), or who otherwise is deemed to violate the Code of Ethics of the PGA shall be subject to fine and/or suspension from tournament play.

The PGA of America [Member Championship Code of Conduct policy](#) may be utilized at all Championships.

*Along with potential fines, Players may be responsible for covering the costs of any damage they cause to course equipment or property.

If competing from separate tees, men and women professionals shall compete for the same purse (i.e., the man or woman with the lowest score shall win first place money).

In the event of a tie for first place, and/or for an alternate position, at the end of the Championship, there should be a play-off as determined by the Section Tournament Committee.

Only exempt players and players qualifying through their Section Championship will be allowed to enter the National Championship.

ADDITIONAL PLAYING OPPORTUNITIES

It is anticipated that the following additional playing opportunities may be available to those who play well in the Championship, however these benefits may be subject to change at any time.

The 2025 Assistant PGA Professional CHAMPION will be exempted into the 2026 PGA Professional Championship, provided they are an A-8 as of the FINAL ROUND of the 2025 Assistant PGA Professional Championship and all eligibility requirements are met and maintained.

Top 4 finishers plus ties in the 2025 Assistant PGA Professional CHAMPIONSHIP will be exempted into the 2026 Assistant PGA Professional Championship, provided all eligibility requirements are met and maintained.