

### INTERNSHIP DESCRIPTION/DUTIES

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The New Jersey PGA Section and the New Jersey Golf Foundation are looking for enthusiastic, driven, and personable college students who are interested in gaining experience and working in the sport management industry while earning academic credits through their institution.

Responsibilities/duties of the intern include, but are not limited to, assisting the NJPGA Section & Foundation Staff with tournament administration/operations.

#### JUNIOR GOLF

- Promotion and on-site operations of the New Jersey PGA Junior Tour, US Kids Golf Tournaments and Drive, Chip & Putt Qualifiers.
- **Responsibilities include:** Tournament set up, registration, a starter on the first tee, pace of play monitor, social media posts, scoring and award presentations

#### PROFESSIONAL TOURNAMENTS

- Assisting our staff and interacting with our professionals, sponsors, and amateurs at weekly events.
- **Responsibilities include:** live-scoring, tee gift distribution, spotter duties and help with registration

#### NJ GOLF FOUNDATION

- Helping grow the game of golf through our three pillars: military, youth, and special needs.
- Assist with fundraising events, Special Olympics New Jersey, Golf in Schools and PGA H.O.P.E. (Helping Our Patriots Everywhere)

### REQUIREMENTS

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- An intern fulfilling credit at their academic institution is preferred
- Candidate must be self-motivated, punctual and willing to work flexible hours
- Must have excellent communication skills – both written and verbal
- Have knowledge of social media and must be computer literate
- Golf knowledge is a plus but not required
- Having a car is necessary as you will be driving to various locations throughout NJ

### INFORMATION

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**Compensation:** No financial compensation while students are fulfilling academic obligation

**Benefits:** Academic Credits, Experience in the Sport Management Industry, Networking with PGA Professionals and members of the Golf Industry, Staff Clothing, On-Site Meals, potential playing opportunities

**Positions:** Spring 2024 (1-2) / Summer 2024 (8-10) / Fall 2024 Opportunities (1-2)

**Office Location:** Fiddler's Elbow Country Club, 811 Rattlesnake Bridge Rd., Bedminster, NJ 07921

**Deadline for Resumes:** Open Until Filled

**Send Resume Via:** Email Only (see below)

**Websites:** [www.NewJersey.PGA.com](http://www.NewJersey.PGA.com) & [www.njgolffoundation.org](http://www.njgolffoundation.org)

### CONTACT INFORMATION

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**RESUMES SHOULD BE EMAILED TO:**

Greg Zohovetz

Director; Junior Golf & Player Development

New Jersey Section, PGA of America

**Email:** [gzohovetz@pgahq.com](mailto:gzohovetz@pgahq.com)

**Phone:** 732.573.6911